



REPORT

A large, stylized green number "2" with a white underline, followed by the word "nd" in a black script font. Below this is a curved orange and yellow swoosh.

2nd GENERAL ASSEMBLY

2021 10th June 2021 - Virtually

JUNE 2021

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Acronyms

AR4D	Agricultural Research for Development
CCARDESA	Centre for Coordination of Agricultural Research and Development for Southern Africa
GA	General Assembly
ICKM	Information, Communication and Knowledge Management
MTOP	Medium-Term Operational Plan
RAP	Regional Agriculture Policy
RAIP	Regional Agriculture Investment Plan
R&D	Research and Development
SADC	Southern African Development Community
SDGs	Sustainable Development Goals

Acknowledgements

Many thanks go to the 2nd General Assembly outgoing Chairperson, Dr. Mick Mwala for their long service and support. Thanks goes to all CCARDESA partners at national, regional and global levels for their contribution to CCARDESA work and participants for taking their time to participate in both events. Without your valuable presence and contributions, our discussions would not have been worthwhile.



Executive Summary

The Centre for Coordination of Agricultural Research and Development for Southern Africa (CCARDESA) held its second General Assembly (GA) meeting which is an important structure within the governance of CCARDESA. The meeting was officiated by the representative of the Eswatini Honourable Minister of Agriculture Mr Jabulani Mabuza. The GA is responsible for providing broad guidance to the Board and ultimately make sure that CCARDESA Secretariat programmes remain relevant to the agricultural research needs and priorities of the region.

The Secretariat provided the background on the GA and the progress made since the last GA. Some key achievements include development of the long-term Strategic Plan (2020-2029), the second Medium Term Operational Plan (2021-2025), the Resource Mobilisation Strategy and Action Plan, Grants Manual reviewed to align it with good practices, Human Resource Manual & Procedures reviewed and developed the CCARDESA ICKM systems.

The GA conducted elections of the new GA Chairperson and Vice Chairperson. Dr Lefulesele Lebesa and Mr Similo Mavimbela were duly appointed as the new GA Chairperson and Vice Chairperson respectively. About 139 participants from different sectors within the region and beyond attended both events.

1.0 Introduction

The General Assembly (GA) is one of the governance structures of CCARDESA. It is composed of a wide range of stakeholders within the agricultural sector, predominantly from SADC Member States. This governance structure has specific roles to play, as outlined in the Charter establishing CCARDESA.

The key responsibilities of the General Assembly are:

- i. Recommend to Ministers CCARDESA's R&D priorities;
- ii. Approve, Monitor and Evaluate the CCARDESA strategic direction;
- iii. Appoint, renew or terminate the services of External Auditors for CCARDESA;
- iv. Recommend to Ministers new members on CCARDESA Board identified by the sitting Board.

In addition to the General Assembly, the Ministers responsible for Agriculture and Food Security of countries that are party to the Charter receive reports of CCARDESA and also perform functions of appointing Board Members as well as attending to other issues of long-term strategic nature. The Board of Directors of CCARDESA, composed of 13 voting members and two ex-officio members, provides oversight and guides the CCARDESA Secretariat on its general direction and programmes. Figure 1 shows the governance structure of CCARDESA and the functions of each structure.

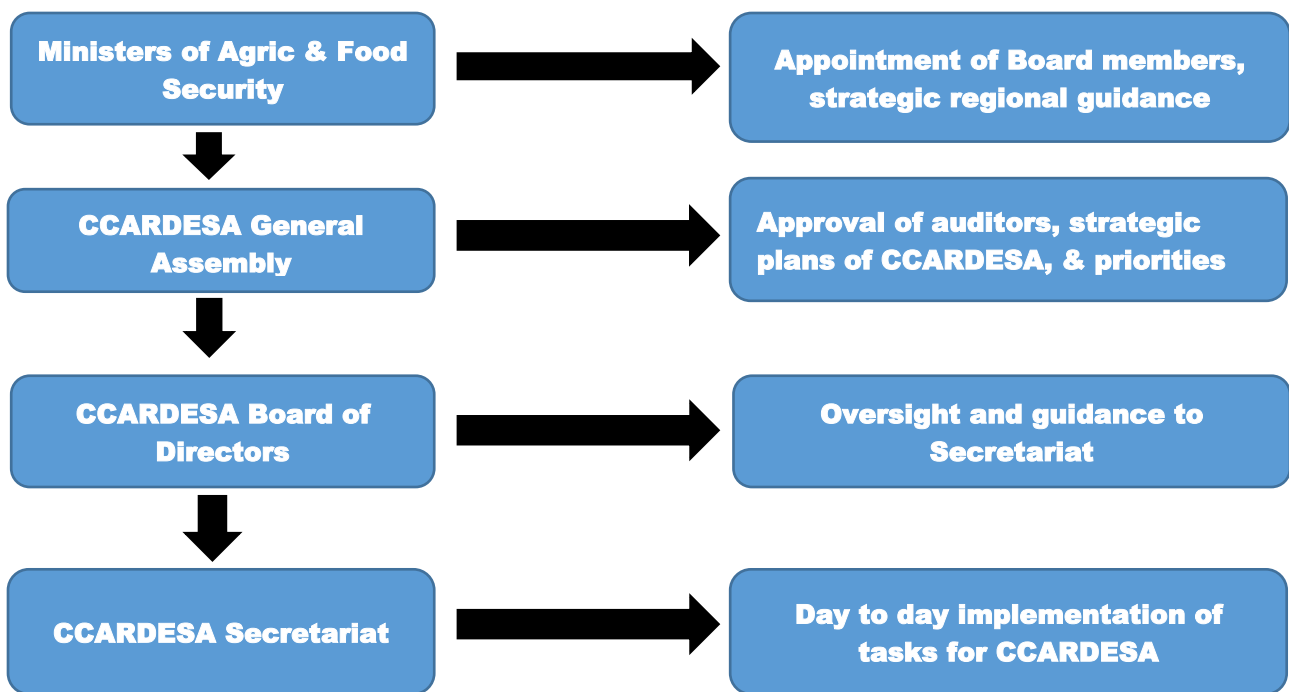


Figure 1: CCARDESA governance structure

The Governance Manual of CCARDESA states that the General Assembly shall be held every two years. The first GA of CCARDESA was held in May 2014 in Gaborone. At the first GA meeting, the Medium-Term Operational Plan (MTOP) for CCARDESA was approved, the composition of the Board was endorsed, and the Auditors were approved. The second GA was scheduled for 2016 but this did not take place due to challenges the organisation was facing. Focus was put on addressing these challenges and stabilising the organisation. This has now been achieved and CCARDESA convened its second GA on 10th June 2021. The objective of the second GA was to provide a platform for this governance structure of CCARDESA to perform its mandate as provided for in the Charter.

1.2 Session 1: Opening Ceremony

1.2.1 Welcome remarks by Vice Chairperson of the Board of CCARDESA

The Vice Chairperson of the Board, Dr Catherine Senkoro, welcomed all participants and acknowledged the dignitaries and Guest speaker, the Eswatini Honourable Minister of Agriculture. She explained that the GA was being held through a virtual platform owing to the COVID-19 pandemic which made it difficult to convene a face-to-face meeting. She thanked the CCARDESA Secretariat for organising the GA.

1.2.2 Remarks by the Chairperson of the Board of CCARDESA

Prof Castro Camarada informed the meeting that the 2nd General Assembly came at the right time when CCARDESA has developed its first long-term Strategic Plan and second MTOP to address regional priorities. He highlighted the importance of the meeting since the GA is one of the governance structures of CCARDESA whose role is to ensure that programmes remain relevant to the needs of the region. He said CCARDESA had made significant progress regardless of the challenges it faced. It is evident that CCARDESA has been recognised as a key research organisation in the region by the number of partnerships that have been established. He said the scientific Symposium which preceded the GA challenged the region and individual stakeholders to put more efforts on agricultural transformation, address effects of climate change and promote resilient food systems. He thanked Member States for their political and financial support, and the cooperating partners for supporting CCARDESA programmes. He also thanked former Board Members for their continued commitment to CCARDESA, and the Hon. Minister of Agriculture for gracing the GA meeting.

1.2.3 Official opening by the Honourable Minister of Agriculture of the Kingdom of Eswatini

The Honourable Minister expressed his gratitude on behalf of the government of Eswatini for hosting the GA organised by CCARDESA. He reminded the participants that the GA provides an important and unique platform for stakeholders to meet and discuss agricultural development issues. The Hon Minister noted that the regional food demand will continue to increase given that the population of SADC countries is projected to increase from the current 345million to 440million by 2050.

He observed that the region has experienced adverse impact of natural disasters such as pests, floods and drought on food security and livelihoods. A lot needs to be done to mitigate the impact of such disasters regionally in order to reduce food insecurity and keep the regional food systems resilient. He said SADC Member States need to seriously learn some lessons from the COVID-19 pandemic and find ways to minimise current and future impacts of this pandemic on the already fragile food security situation in the region. He urged research and development-oriented organisations such as CCARDESA to timely provide advisory and preventative measures that the region and Member States need. He thanked all the participants and declared the GA meeting officially opened.

2.0 Session 2: GA Business meeting

This session was chaired by the Chairperson of the CCARDESA General Assembly, Dr Mwala. He informed the participants that the second GA meeting was scheduled to take place in 2016 but due to operational and other challenges, it had to be postponed. In the absence of the GA meetings the Chairperson and Vice Chairperson relied on the CCARDESA board for oversight.

2.1 Background to the CCARDESA General Assembly and Update from the 1st General Assembly

The Executive Director's presentation provided the background of the GA as established under the CCARDESA Charter, and membership. Functions of the GA were explained, which are:

- i. Recommend to Ministers CCARDESA's R&D priorities;
- ii. Approve, Monitor and Evaluate the CCARDESA strategic direction;
- iii. Appoint, renew or terminate the services of External Auditors for CCARDESA;
- iv. Recommend to Ministers new members on CCARDESA Board identified by the sitting Board;
- v. Form its own committees as necessary.

2.2 Report of the Chairperson of CCARDESA Board of Directors

The Chairperson provided the background of CCARDESA as established by the Charter signed by 15 Member States (MS). He summarized the role of CCARDESA in the region as: 1) coordinating implementation of R&D, 2) promote partnerships include PPPs in agricultural develop, and 3) technology generation and adoption in the region.

He informed the GA that the Board has met twice every year since establishment of the organization, as stipulated in the Charter. He reported on the key updates since last GA meeting, which included revision of the Charter by SADC Ministers responsible for agriculture and food security, increase of the term of office of Board Members from 2 to 3 years, revision of the CCARDESA Grants Manual and Human Resource Manual, Successful appointment of Auditors on a 3-year cycle.

The Chairperson provided updates on the programming at the Secretariat, with emphasis on the 10-year Strategic Plan (2020 -2029) and 5-year Mid-term Operational Plan (MTOP 2021-2025). He said the first MTOP (2014-2019) was a foundational document and doubled up as a Strategy and operational plan. Prof Camarada reported that the long-term Strategic Plan responds to priorities of SADC MS in the area of agricultural research for development, and it is aligned to Regional Indicative Strategic Development Plan (RISDP) and the Regional Agricultural Policy (RAP).

Under technology generation and dissemination, from a total of about 160 improved technologies developed, at least 301 were disseminated and 68 shared across countries. About 4.61million beneficiaries have been reached. The outputs of CCARDESA has contributed to the improvement of food security and positively impacted farmers and stakeholders in the region.

The GA received and endorsed the report of the Chairperson of the Board.

2.3 Presentation and endorsement of CCARDESA's Strategic Plan and MTOP

The Programmes and Grants Manager, Dr Simon Mwale, presented an overview of the Strategic Plan (2020 -2019) and MTOP (2021 -2025). Both documents were developed through a regional stakeholder consultative approach, and they are anchored on key regional and global strategies and frameworks. The General Assembly endorsed the Strategic Plan and the MTOP for CCARDESA, both of which contain the following thematic areas:

1. Agricultural productivity & food and nutrition security;
2. Resilience to emerging agricultural risks: climate change & transboundary pests and diseases;

3. Commercialisation of the agricultural sector & market access
4. Women, youth and social inclusion;
5. Knowledge and information management, communication & policy support;
6. Capacity strengthening of CCARDESA and AR4D institutions

These thematic areas will determine and guide the focus of the annual work plan for CCARDESA for the next 10 years.

2.4 Appointment of CCARDESA External Auditors

The Chairperson of the Finance Committee, Mr Isaac Chiundira presented the report where the Board approved the appointment of Deloitte Botswana Chartered Accountants as the CCARDESA external auditors for the financial years 2020-2022. CCARDESA has a 3 Year external Auditors rotation policy. He requested the GA to approve the appointment of Deloitte Chartered Accountants as External Auditors for CCARDESA. The GA approved the appointment.

2.5 Election and appointment of new Chairperson of the General Assembly

Mr Isaac Chiundira presided over the election of the new GA Chairperson and Vice Chairperson. He presented the election process (Annex 4) and requested for the participants to nominate the candidates. CCARDESA staff, Board Members and cooperating partners were not eligible to vote. The following candidates were nominated;

1. Ms Thembi Ngotho – South Africa
2. Dr Shadrack Moephuli – South Africa
3. Mr Similo Mavimbela - Eswatini
4. Dr Lefulesele Lebesa - Lesotho

This was followed by voting through a secret ballot through a link for an online poll created by CCARDESA. The GA participants voted, and the following were the results of the secret ballot.

Dr Lefulesele Lebesa had the highest votes, while Mr Similo Mavimbela was the runner up. Therefore, Dr Lebesa and Mr Mavimbela were declared new GA Chairperson and vice Chairperson, respectively.

3.0 KEY OUTPUTS

At the end of the General Assembly the following outputs were attained:

- i. Report by CCARDESA Board Chairperson endorsed

- ii. CCARDESA Strategic Plan endorsed;
- iii. CCARDESA Medium Term Operational Plan endorsed;
- iv. CCARDESA External auditors formally appointed; and
- v. Chairperson and Vice Chairperson of the General Assembly elected.

3.0 Closing Remarks of the General Assembly

3.1 Remarks by outgoing GA Chairperson

Dr Mwala thanked and appreciated the support of the CCARDESA Board members, Secretariat and partners during his tenure. He commended the Secretariat for the resilience they showed during the challenging times. He thanked the former Acting Executive Director, Dr Simon Mwale, for holding the fort at CCARDESA and commended him for doing a great job in keeping the organisation afloat. He advised CCARDESA Secretariat to make use of the incoming GA Chairperson and Vice Chairperson. He also urged the Member States to support CCARDESA and the GA. Dr. Mwala pledged to continue working with the incoming Chairperson, Board and the organisation at large and wished the organisation well.

3.2 Remarks by incoming GA Chairperson

Dr Lefulesele Lebesa accepted her election as chair of the GA. She thanked CCARDESA Secretariat for keeping the fire burning during the crisis they faced over the years. She also thanked the Hon. Minister of Agriculture for honouring the invitation to the GA, commended the Board for supporting CCARDESA during difficult times. She said the presentations were elaborate and provided a clear picture of what the organisation is doing. She appreciated the logistical arrangement for the meeting and professionalism demonstrated by the Secretariat staff. She pledged to support the organisation and to work with the Board, Secretariat, and the vice Chairperson. Lastly, she thanked the participants for their participation in the GA meeting.

3.3 Remark by the CCARDESA Board Chairperson

Prof Camarada thanked the participants and incoming GA Chairperson for accepting the appointment and pledging her support to CCARDESA. He emphasised the need to improve CCARDESA visibility at country level. Lastly, thanked the Secretariat for organising the Symposium and General Assembly which were well organised and a great success.

Annex 1. General Assembly Program

SESSION 1: OFFICIAL OPENING Chairperson: Dr. C. Senkoro		
TIME	AGENDA ITEM	LEAD PERSON
1400-1410	Welcome Remarks	Dr C. Senkoro
1410-120	Remarks by the Chairperson of the Board of CCARDESA	Prof. C. Camarada
1420-1440	Remarks by Representatives of Development Partners	EU/WB, IFAD
1440-1445	Invitation of the Honourable Minister by the Principal Secretary	PS Ministry of Agriculture-Eswatini
1445-1500	Official opening by the Honourable Minister of Agriculture of the Kingdom of Eswatini	Hon. Minister of Agriculture
Session 2: CCARDESA GENERAL ASSEMBLY Chairperson: Dr. M. Mwala		
1500-1510	Welcome Remarks	Dr. M. Mwala
1510-1530	Background to the CCARDESA General Assembly and Update from the 1 st General Assembly	Dr. C. Dlamini
1530-1600	Report of the Chairperson of CCARDESA Board of Directors	Prof. C. Camarada
1600-1630	Presentation and endorsement of CCARDESA's Strategic Plan 2020-2029 and MTOP 2021-2025	Dr Simon Mwale
1630-1645	Appointment of CCARDESA External Auditors	Chairperson of Finance Committee
1645-1715	Election of new Chairperson of the General Assembly	Mr Isaac Chiundira
1715-1730	Closing Remarks	Outgoing and incoming chairpersons

Annex 2. Process for election of General Assembly Chairperson and Vice Chairperson



Process for election of General Assembly Chairperson and Vice Chairperson

1. Participants nominate candidates (About 5 would be fine)
2. The Secretariat will enter the names on a ballot paper.
3. Secretariat will send a link in the chat function which participants can access.
4. When the link is clicked, it will take the voters to a ballot paper with names of candidates.
5. Participants to click on their preferred candidate for the position of Chairperson.
6. Returning officer will give adequate time for people to vote, after which the voting will be closed.
7. The results will reflect at the Secretariat, and these will be communicated to the Returning Officer.
8. The Returning Officer will announce the results of the elections to the General Assembly.
9. The candidate with the highest score becomes the Chair of the GA while the one who comes in the second position becomes the vice Chair.

Annex 3. Symposium and General Assembly List of Participants

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